

# SUMMER CAMP

## Info Document

*Please read through the information below regarding our summer camp program!*

### WHERE

Our camp is held at our gym facility: Twister Nation. The address is: 18 Blythe View Ct in Blythewood, SC.

### WHEN

Camp hours are 7:30 am until 5:30 pm. Our staff is busy getting ready for a full day so **NO CAMPERS WILL BE ALLOWED INSIDE THE BUILDING BEFORE 7:30 am.** (Please note you do not have to arrive at 7:30 am – that is just the earliest time that we accept campers.) The main curriculum focused part of our day is 9:00 am until 4:00 pm. Please note – 5:30 pm is the latest that a camper can be picked up.

### TRAFFIC & PARKING PROCEDURES

In order to ensure safety in our parking lot, it is important that everyone is following the correct procedures listed below during drop off and pick up.

### ARRIVING FOR CAMP

We require that a parent/guardian walk their child into the building for camp drop each morning for arrival. They will check in at the front desk.

Camp arrivals should follow the blue cars on the diagram below. You will enter into side entrance driveway, which is the first right and park in the main parking lot. You will then walk to the front of the building and enter through the main lobby doors to check in at the front desk. Camp staff will be there to direct the campers to the correct location.



### MAP LEGEND



**DROP OFF / ARRIVAL TO CAMP**  
A parent or guardian is required to park and walk the camper inside the building for check in each morning at drop off.



**HANDICAP PARKING**  
If you're in need of a handicap parking spot - Follow the blue line to park. Exit following the blue line, the same way that you entered. \*Please not drive in front of the building.



**STAFF PARKING**  
Please save these spots for our staff members working camp.



**EXITING THE PARKING LOT**  
Follow the white line to exit the parking lot. \*Please not drive in front of the building.

\*\*\* ALL CARS MUST STOP AT THE PAINTED WHITE LINES.

PROCEDURES FOR CAMP PICK UP WILL BE PROVIDED CLOSER TO CAMP START DATES.

## TRAFFIC & PARKING PROCEDURES, CONTINUED

### PICKING UP FROM CAMP - UNDER REVISION

In the summer, the afternoons at the gym are extremely busy with students arriving and dismissing from not only camp, but many other classes as well. Therefore, we are requiring that parents/guardians use the car rider line only for pick up.

We are currently revising the pick up procedures that we will utilize for camp. Once these are finalized, we will send this out via email.

### WHAT TO BRING

Please plan to send your child to camp with the items listed below . Everything must be able to fit in one backpack (no loose items). Having one bag that can fit everything helps the kids and staff keep everything organized and prevent any items from being lost or misplaced.

- Water Bottle – Please make sure the water bottle is leak/spill proof. Please make sure your child’s name is on their water bottle.
- Sticky socks – Normal outside shoes will not be allowed once the camper is inside the building. Upon arriving, campers will change into their sticky socks. Each camper will be provided with 5 pairs of sticky socks to use during the week. Additional socks may be purchased for \$5 per pair.
- Lunchbox – Please send your child with a school-type packed lunch. We are not able to refrigerate or heat any items. Snack time will be in the afternoon and we will provide that one snack for each camper. However, if your child is a picky eater, we suggest you send them with a snack in addition to their lunch.
- A blanket is an optional item for campers to use during our short movie time each day. This blanket must be able to fit inside the bag they are bringing for camp.

### WHAT NOT TO BRING

Please do not send your child to camp with any of the following items.

- Electronic devices
- Personal items from home
- Any other drinks besides water

\*\*\* The Tumble Tree is not responsible for lost or missing items brought from home.



### **HOW DO I PAY?**

A credit or debit card must be placed on file and authorized for auto draft at the time of your registration. The remaining balance due for the week will be automatically drafted the Monday before your child's scheduled week to attend. \*\*\*Payment refunds or credits will only be provided if a 48 hour notice is emailed to alex.tumbletree@hotmail.com stating which week(s) the student is no longer able to attend. Camp staff are not able to receive a verbal notification.

### **HOW DO I RECEIVE THE TWISTER ATHLETE DISCOUNT?**

A To be eligible for this discount, the student must be actively enrolled in our Twisters all star cheerleading program for the 2025-2026 season. You will need to email alex.tumbletree@hotmail.com your child's name and the week(s) needed in order to receive the discounted rate of \$165 per week. The \$35 per week deposit will be due at the time of your child's registration for each week they are enrolling for camp.

### **ARE REFUNDS OR CREDITS PROVIDED IF MY CHILD IS NOT ABLE TO ATTEND A DAY DURING THE WEEK THEY ARE REGISTERED FOR?**

Our staffing schedule is based on the number of students that are enrolled for the week. Therefore, we are not able to provide refunds or credits if there is a day during the week you have paid for that your child is not able to attend. We will only provide refunds or credits if there is a 48 hour notice that your child is no longer able to attend. This notice must be emailed to alex.tumbletree@hotmail.com stating which week(s) the student is no longer able to attend. Camp staff are not able to receive a verbal notification.

### **CAMP PRICING**

\$185 per week – For the first student  
\$165 per week – Siblings + Twister athletes

### **WHAT IS DUE AT THE TIME OF REGISTRATION?**

A \$35 deposit is (per student) for each week registered for at the time of registration. \*\*\*Deposit refunds or credits will only be provided if a 48 hour notice is emailed to alex.tumbletree@hotmail.com stating which week(s) the student is no longer able to attend.

### **TUITION INFORMATION**

Payment for camp is due no later than the MONDAY before each week your child is enrolled. You will need to save a credit card on file to be authorized for auto draft in the iClass Parent Portal system. The link is listed below for your convenience: <https://app.iclasspro.com/parentportal/tumbletree2015> \*\*\*Please do not create a second account if you cannot remember your password. Choose the "forgot password" option.

**If your card on file fails, you will receive an emailed notice. Any students not paid for by the Monday morning that they arrive for camp - will receive a \$25 late fee in addition to the balance that is due. Failure to pay will result in your child not being allowed to stay at camp that day.**

Please understand we staff our camps based on the number of students enrolled and paid for in full. We are unable to accept payments any other way or time frame.

### **VIEWING YOUR CHILD'S ENROLLMENT(S) AND BALANCE DUE**

To view your child's camp enrollments and/or balance due – Log onto the Parent Portal (link below). Please do not create a second account if you are unsure of your password. You can choose the "Forgot password" option to reset it. Creating a duplicate account will not link your previous account, child's enrollment, or charge/payment history.

PARENT PORTAL WEBSITE: <https://app.iclasspro.com/parentportal/tumbletree2015>

### **PICKING UP LATE FROM CAMP**

We have many classes in our facility that start during the ending time frame of camp as well as immediately following camp. Therefore, we need all of our staff members to be available for these classes. There will not be a staff member available to wait with campers after 5:30 pm.

You will be charged \$1 for every minute that you're late. This late fee will be placed on your account and due before your child returns back to camp.

### **ALLERGIES**

If your child has a severe food allergy that requires an Epi-pen, please make sure you let us know. We can keep an Epi-pen or inhaler at camp for your child if you would like to send one in. We will label this with your child's name and store it in a safe and easily accessible place. Please be sure to pack their own allergy specific snacks each day, as well.

### **WHO IS OUR CAMP STAFF?**

Our camp is directed by Coach Brittany Littlejohn-Moore. Brittany has worked for The Tumble Tree, directed camps and after school classes for 15 years. Summer camp will be managed by Brittany.

We also have several Junior Camp Counselors that work with our camps, who are athletes on our Twister cheer teams. These helpers have exemplified great leadership and behavior throughout the year that are teamed up with our head coaches to assist and help where they can. These are the young leaders that you will see helping get the children at the end of the day for dismissal. At no time will these Junior Counselors be running or in charge of a group or rotation. They are here to help and assist the head coaches throughout the day.

### **PIZZA LUNCH ON FRIDAYS**

On Fridays, we will be offering a special lunch option of Pizza, chips, and a drink. Lunch will be \$5 and must be paid for by Thursday at 5:30pm each week to ensure we can preorder the correct amount. We will only accept CASH payments for these lunches, it cannot be included in your weekly camp tuition payment. We will not be able to take orders Friday morning. How to order your child's pizza will be announced before camp starts.



## CAMP EXPECTATIONS

Please understand we are working with a lot of children this summer. We become close with each child, and care for them all. However, as in school, behavior can become an issue during summer camp. We do have some free time throughout the day, but much of camp is structured and planned so the kids are constantly engaged in organized activities. We go over all the rules and procedures with children the first day of camp in order to keep everyone safe, WHILE having fun!

- Campers are expected to function in a group setting in a positive and cooperative manner that displays tolerance and respect for self and others.
- Campers are expected to follow instructions from coaches and junior counselors and refrain from behaviors that pose a risk to self or others.
- All campers are expected to be potty trained. (We understand accidents happen, however excessive accidents can result in removal from Camp.)

## DISCIPLINE POLICY

- First warning – The camper receives a verbal warning from the coach. The warning is recorded and a written copy gets sent home to the parents.
- Second warning – The camper meets with the camp Director and/or Manager to acknowledge the error and develop a specific plan for continued appropriate behavior. A behavior contract will be completed with the camper at this time on what expectations we have, in order for them to continue. The parent will be called and must sign off on the behavior contract. Failure to sign off on the behavior contract will result in the camper being dismissed from camp. If the camper violates the contract, they will be dismissed from camp.
- Third warning – Once a camper receives a third warning, the camp Director will decide if the camper will be removed from camp or asked to take a week off of camp.

The Camp Director holds the right to decide to dismiss a camper from camp without going through all three warnings, if the behavior involves hitting campers and or staff –OR– if the camper’s behavior is putting others (staff or fellow campers) safety in jeopardy.

Examples of behaviors that can result in warnings and removal from camp:

- Not listening to coaches and/or junior counselors
- Not respecting coaches, junior counselors, and other campers
- Hitting other campers or staff
- Spitting
- Inappropriate language and or topics

Please at any time you feel concerned, have a problem, see or hear something you are not pleased with, let us know! We may not see things you are seeing from your perspective and we appreciate you helping to make our summer camp a better place for your child! We use a reward system for daily good behavior and will talk more about this with our campers during camp.



## CONTACT INFORMATION

Below is our Camp Staff contact information.

Brittany Littlejohn-Moore | Camp Director

*Contact Brittany for – Questions about daily curriculum/schedule, behavior expectations/rules, change in pick up procedure or pick up person, Pizza Day Fridays.*

brittany.tumbletree@gmail.com

(803) 397-1327

Alex Hood | Business Manager/Billing

*Contact Alex for – Enrolling in a new week of camp or needing to drop a week already enrolled for, billing or payment questions, issues with a payment, pricing/sibling discounts.*

alex.tumbletree@hotmail.com

(803) 237-4995

Olivia Edwards | Front Desk

*Contact Olivia for – Late drop offs or pick ups, any items a child didn't bring to camp, authorized pick up person, checking on students, checking in for camp in the mornings.*

frontdesk.twisters@gmail.com

(803) 422-3662

*Thanks so much for choosing The Tumble Tree and Twister Nation for your child's summer camp needs.  
We are looking forward to an amazing year in our new facility!  
Please do not hesitate to contact us with any concerns. Our goal is to make this  
a great summer full of learning and excitement for your child!*

