

THE TUMBLE TREE *After School Cheer & Dance Classes*

Thank you for signing up for classes with us! Please note that we have several programs that fall under The Tumble Tree and this information relates to After School Classes at our local elementary schools, only.

ALL OF OUR COMMUNICATION IS DONE BY EMAIL. PLEASE MAKE SURE THAT THE EMAIL ADDRESS WE HAVE ON FILE FOR YOUR FAMILY IS CORRECT. YOU CAN CHECK THIS BY LOGGING INTO THE PARENT PORTAL. YOU WILL MISS IMPORTANT ANNOUNCEMENTS AND NOTICES IF YOU DO NOT CHECK AND READ EMAILS SENT FROM US. PLEASE BE SURE TO CHECK YOUR JUNK OR SPAM FOLDERS AS WELL FOR ANY MISSED EMAILS.

HOW DO THE STUDENTS GET TO US AFTER SCHOOL?

The children will be reminded at dismissal that it is “cheerleading or dance day”. PLEASE BE IN CONTACT WITH YOUR CHILD’S TEACHER about your child’s involvement in our program. We recommend that you either send a note in their communication folder or an email to the teacher, letting them know that your child will be part of the chosen program so that all teachers are also aware about the change in dismissal! This is very important if they are a bus rider or a walker! It is the teacher’s responsibility to make sure they are going to the correct dismissal areas. Kindergarten students will walk together to us in the designated area escorted by a teacher. If children are part of after school care at the school, they will go to the aftercare program first, and then we will pick them up from that location. *(After the cheer or dance class is over, we will also return your child to the after school program when their class with us is finished.)*

DISMISSAL AND PICK UP FROM CLASS

Schools ask that we limit parent walk-ins to ensure the safety of all students. We ask that you remain in the car rider line outside of your child’s school. We will give you a car rider pick up sign on your child’s first week of classes. From then on, you just place that sign in your front car window. This will let us know that you are an authorized pickup person and it will make the pick-up line go much faster at dismissal. If your child attends the school’s after school program, we will check them back in with the after school program after our class is finished. Please refer to the chart on the last page of this document for start dates, pick up location, and pick up times.

WHAT SHOULD STUDENTS WEAR TO CLASS?

Each child will be given a t-shirt and a bow. We recommend wearing this along with shorts, leggings, sweatpants, etc. to class every week so they can move freely like in PE class. Sneakers and socks are most important! By wearing their t-shirt each week, it is also easy for the children to remember that they have their class with us after school. If they are not comfortable, it will be harder to fully participate. If your child’s school allows it, we recommend your child wearing their t-shirt and bottoms to school that day so that we do not waste time changing before class. ***The t-shirts will be ordered after we are able to determine which size everyone needs. Until then, the children can wear something comfortable that they can move in.

WHEN WILL MY CHILD RECEIVE THEIR SHIRT & BOW?

We will place the order for shirts after the first two weeks of classes to ensure we have proper sizes for the order. They should receive their t-shirts sometime in October. Bows will be handed out along with the shirts when they come in, so they receive both items together. If a student is joining late, they may have to wait a few weeks for new materials to arrive. They will start receiving their different character value rewards a few weeks after classes start.

WHEN ARE THERE NO CLASSES – HALF DAYS & HOLIDAYS

If the kids do not have school due to a holiday or teacher workday, we will not hold classes. We also DO NOT hold classes on half days. If there is a weather issue that causes the school to close early, we will not hold classes. Throughout the year you may have fewer classes one month and then more classes in other months. We **DO NOT** prorate the tuition for these missed classes or for shorter months. We understand December is a short month, but we also spend several hours with the children for the parade this month. If we notice that certain schools have missed much more classes than others, we will extend classes in late Spring to prepare for the recital and those hours are made up then.

RULES & DISCIPLINE

When a child is disruptive multiple times during a class, we will ask them to sit out until they are ready to rejoin their class and participate. We want the children to have fun, however they are also here to learn. Our rules are simple and similar to those the children follow in school – No talking when the instructor is talking, keep your hands and feet to yourself, and participate to the best of your abilities.

DISCOUNTS FOR AFTER SCHOOL CLASSES

Sibling Discount – \$10 off each additional sibling. Multi-Class Discount – \$25 off for the additional class.

***The multi-class discount only applies to schools where cheer and dance classes are offered separately.

REGISTRATION FEE

A registration fee is due at the time of your child's enrollment. This fee is \$40 per family.

STATEMENTS

Statements will be emailed to you a few days before the 1st of each month. Please make sure the email you have on file with us is correct in order to properly receive your statement. We will not mail or deliver statements to class. It is your responsibility to pay tuition on time. Please contact Alex (info below) if you feel there is an error on your statement.

TUITION PAYMENTS & LATE FEES

PAYMENT FOR AFTER SCHOOL CLASSES WILL NOT BE ACCEPTED IN OUR CLASSES OR ALLOWED TO BE DROPPED OFF AT THE SCHOOL OFFICE! Please do not send payments to class with your child! Our instructors will not be able to accept any payments, nor are they aware of the amount you owe for the class!

WE WILL NOT ACCEPT LATE PAYMENTS ON THE DAY THAT YOUR CHILD ATTENDS CLASS.

Tuition is drafted automatically on the 1st of each month. If you do not have a card on file with us, you will have until midnight on the 1st of each month to log onto the Parent Portal to make your own payment using a credit/debit card.

An email is also sent on the 1st of each month to those accounts who have not paid yet. ******If you do not pay by midnight on the 1st OR if your card on file declined for any reason -- a \$10 late fee will be added to your account.***

Once you receive your emailed statement, you can log on to the Parent Portal and make your own payment using a credit/debit card.

Parent Portal Link:

<https://app.iclasspro.com/portal/tumbletree2015/login?next=tumbletree2015%2Faccount&nextQueryParams=%7B%7D>

NON PAYMENT & REMOVAL FROM THE PROGRAM

Any account not paid with auto draft or through the Parent Portal by midnight on the 1st of each month will receive a \$10 late fee on their account. Cards saved on file that declined for any reason on the 1st will be auto drafted again on the 5th of the month. Failed payments on the 5th of the month will result in your child being removed from the class. If you do not have a card saved on file and also do not submit payment by the 5th of the month will also result in your child being removed from the class. Payment in full must be received in order for your child to return to class with us. After school coaches and all school front desk staff are notified of any dropped students.

Any child that comes to class after they have been dropped from the class due to non-payment will not be allowed to remain in the class. The instructor will send the child back to their normal dismissal location to be sent home their usual way.

TO STOP CLASSES OR CANCEL ENROLLMENTS

We will NOT stop your tuition charges, unless you let us know that your child will be discontinuing classes with us. You must give us two weeks (via email) notice prior to dropping your child from any class, event, or program. Notice should be sent to Tumble Tree Billing at the following email address: alex.tumbletree@hotmail.com

****** If you do not give two weeks notice, you are STILL responsible for that current month's tuition. There will be NO REFUNDS given for that month. THERE ARE NO EXCEPTIONS. Verbal communication will not be accepted in regards to dropping your child from the program.***

RECITAL FEES

There is a recital fee of \$35 per student every year. It will be due April 1st along with your April 1st tuition. You will be reminded that it will be drafted automatically with your April payment. The recital is held at the end of May. This is where each school performs several routines and earns a trophy. The recital is not mandatory – If you do not want your child to participate, please let Billing know before the April 1st draft. We do not charge any fees at the door for this event.

WATCHING CLASS *** Please note this part of our program is currently on hold due to Covid. We hope to be able to Zoom some classes for parents and will send out more information about that when the time comes.

We will invite parents and family into our classes a few times throughout the year so you can see what they are learning. This will happen during the last 15 minutes of class and you will always be notified via email the week we are doing a Parent Watch. We have found that doing watches this way, in a more controlled fashion is much better for the students and allow us to maximize our class time with them without constant distraction of visitors.

GENERAL PROGRAM & CLASS QUESTIONS

Brittany Littlejohn-Moore, After School Director
 EMAIL: brittany.tumbletree@gmail.com PHONE: (803) 397-1327

BILLING & ACCOUNT QUESTIONS

Alex Hood, Billing Manager
 EMAIL: alex.tumbletree@hotmail.com PHONE: (803) 237-4995

***WE HOPE YOUR CHILD ENJOYS THEIR CLASSES WITH US THIS YEAR!
 PLEASE CONTACT US IF YOU HAVE ANY QUESTIONS OR CONCERNS!***

SCHOOL	FIRST DAY OF CLASS	PICK UP LOCATION	PICK UP TIME
Bethel Hanberry	Cheer - Sept 13th	Outside Gym	4:00
	Dance - Sept 10th		
Bookman Road	Combo - Sept 13th	Bus loop	4:00
Bridge Creek	Combo - Sept 7th	Car rider line	3:45
Catawba Trail	Combo - Sept 9th	Car rider line	3:45
Killian	Combo - Sept 8th	Front of the school	4:00
Lake Carolina – Lower	Cheer - Sept 13th	Car rider line – Kelly Mill side	4:00
	Dance - Sept 9th		
Lake Carolina – Upper	Combo - Sept 13th	Car rider line	4:00
Langford	Cheer - Sept 8th	Car rider line	3:45
	Dance - Sept 7th		
Lonnie B Nelson	Cheer - Sept 10th	Car rider line	4:00
	Dance - Sept 8th		
North Springs	Cheer - Sept 9th	Car rider line by cafeteria	4:00
	Dance - Sept 10th		
Polo Road	Combo - Sept 10th	Car rider line	4:00
Pontiac	Combo - Sept 8th	Bus loop	3:45
Rice Creek	Cheer - Sept 7th	Car rider line	3:45
	Dance - Sept 13th		
Round Top	Cheer - Sept 9th	Car rider line	4:00